



2017-2018 VERIFICATION GUIDANCE (V-4)

Your 2017-2018 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we must verify certain information you reported on your FAFSA.

HOW TO COMPLETE THIS WORKSHEET:

Complete sections A through C *ONLY*. Section D must be completed in one of the following ways:

- Appear in person in our office to complete section D.**
 - Bring this worksheet with a valid government-issued identification including but not limited to a driver's license, state issued ID card, military identification, or passport to complete section D in front a Financial Aid Administrator.
- If you are unable to appear in person, please follow these steps:**
 - Take this form to a notary public to complete section D. Be sure to have your ID present to sign and date this form in person. Have this document *notarized* by the notary public **AND**
 - Make a copy of a valid government-issued photo identification, including but not limited to a driver's license, state issued ID card, military identification, or passport; **AND**
 - Mail the completed *original notarized* form and the copy of your valid government issued ID to your campus' Financial Aid Office

HOW TO SUBMIT:

- In Person:** The Pomona Financial Aid Office is located in the Student Services Center on the 2nd floor. The Lebanon Financial Aid Office is located on the 2nd floor in room 248.
- Mail: ONLY IF NOTARIZED**

Pomona Campus: WesternU Financial Aid Office, 309 E. 2nd St., Pomona, CA 91766
Lebanon Campus: WesternU Financial Aid Office, 200 Mullins Drive, Lebanon, OR 97355

WE CANNOT ACCEPT EMAILED OR FAXED COPIES OF THIS WORKSHEET



2017-2018 Verification Worksheet CUSTOM VERIFICATION (V-4)

A. Independent Student's Information

Student's Last Name Student's First Name Student's M.I. Student's ID Number

Student's Program and Graduating Year (e.g. DO 2019, MSNE 2018, DPT 2018, etc.)

B. Verification of Academic Completion

Check the box that applies and submit the documentation requested, if applicable.

- I have a Bachelor's Degree (or higher), which may be verified through the Admissions Office.
- I do not have a Bachelor's Degree, but I have successfully completed at least a two year program, which may be verified through the Admissions Office.
- I do not have a Bachelor's Degree or a two year program degree, but I do have a high school diploma, or equivalent. Please submit one of the following:
 - A copy of the student's high school diploma; or final high school transcript
 - A copy of the student's GED certificate; or a copy of the student's GED transcript
 - A copy of the certificate the student received after passing a state authorized examination which the state recognizes as the equivalent of a high school diploma
 - Alternative documentation, if none of the above is applicable

C. Signature

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

I certify that all of the information reported on this application is complete and correct.

Student Wet Signature

Date

Note: We may require additional documentation if we have reason to believe that the information provided is inaccurate or incomplete. You should make a copy of this worksheet for your records.

D. Identity & Statement of Educational Purpose (To Be Signed at WesternU – FA Office)

Instructions: PLEASE TAKE THIS FORM TO THE FINANCIAL AID OFFICE IN PERSON with a valid government-issued identification including but not limited to a driver's license, state issued ID card, military identification, or passport to sign in person with a Financial Aid Administrator.

Please complete the statement in the box below in front of a Financial Aid Administrator (or notary public):

<p>I certify that I _____ am the individual signing this Statement <i>(Print Student's Name)</i></p> <p>of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending <u>Western University of Health Sciences</u> <i>(Name of Postsecondary Educational Institution)</i></p> <p>for 2017-2018.</p>	
<i>Student Wet Signature</i>	<i>Date</i>

For those who cannot appear in person:

Notary's Certificate of Acknowledgement

State of _____ City/County of _____

On _____, before me, _____, personally appeared
(Date) *(Notary Name)*

_____ and provided to me on basis of satisfactory evidence of identification
(Printed Name of Signer)

_____ to be the above-named person who signed the foregoing instrument.
(Type of Government-Issued Photo ID Provided)

WITNESS my hand and official seal.

(seal)

(Notary Signature)

My commission expires on _____
(Date)

For FA Office Use Only		Verified and FAA Access Updated by:
Unexpired Identification submitted:		_____
<input type="checkbox"/> Driver's License	<input type="checkbox"/> State Issued Identification Card	<i>(FA Counselor Signature)</i>
<input type="checkbox"/> United States Passport	<input type="checkbox"/> Other:	_____
		<i>(Date)</i>
I witnessed the student sign the Statement of Educational Purpose, or I have verified that an original document has been notarized. I have also collected a copy of the student's valid identification.		
_____	_____	_____
<i>(FA Admin Printed Name)</i>	<i>(FA Admin Signature)</i>	<i>(Date)</i>